

## 博士班學位考試應滿足規定及應附資料檢核表

101.01.13 修訂

### 應滿足規定

- 於入學後六學期（含）內通過資格考。通過學期別：
- 變更指導教授或增加共同指導教授，需重新通過資格考。
- 變更指導教授或增加共同指導教授，於變更日起 2 年內不得申請畢業。
- 參加過公開演講。參加學期別：
- 通過 ME4020 科技英文寫作(103 學年入學為 LN4901 學術英文寫作)及 4 學期專題討論課程。
- 發表二篇以上論文於 SCI (E) 、SSCI 列舉之學術期刊(國外期刊至少一篇)。
- 或發表三篇以上論文於 EI 列舉之學術期刊(國外期刊至少兩篇)。
- 發表期刊 JCR (Journal of Citation Reports) 之五年衝擊指數 (5-Year Impact Factor) 及最近五年內任一年度之衝擊指數(Impact Factor) 須大於或等於 0.2 。
- 論文若以短篇論文型式提出，則應事先經研究生事務委員會核定。
- 指導教授應共同具名。
- 以該研究生或指導教授為第一作者，且其中至少有一篇論文以該生為第一作者。
- 應以本系所為發表之研究單位。
- 兩位以上博士候選人列名同一期刊論文作者時，只能由一位提出(由 92 學年度入學研究生開始適用)，需附送審著作合著人證明（應附資料 6）。

### 應附資料

- 1.學位考試申請表(校訂表格，由本校教務處網頁下載填寫)，需經指導教授簽名。自行填寫口試委員名單，考試委員 5—9 位，其中 1/3(含)以上為非本校教授（校內教授中一名由研究生委員會推薦之）。
- 2.指導教授推薦書(經指導教授簽名)
- 3.成績單正本
- 4.學位口試委員（校外人士）聘函
- 5.博士候選人發表之期刊論文表(系訂表格，由本系網頁下載)
- 6.如有 SCI 指數或 EI 列入者，請提供證明
- 7.送審著作合著人證明（附於著作前）
- 8.博士候選人所發表之期刊論文抽印本 或 論文原稿與接受函
- 9.博士論文初稿（於系閱覽室陳列十五日【99.01.12 系務會議修訂通過】）

經自行檢核均符合規定，應附資料並依序排列無誤。

注意：●此表僅供檢覈參考，是否符合學位考規定仍需詳閱博士班研究生畢業辦法。

●博士論文初稿應於口試前十五日於系閱覽室陳列，始得進行口試，起算日自以上資料均檢附齊全起算。

●務必儘快與研究生會指定之口試委員聯繫考試日期，並於考試前一週將畢業論文送交口試委員。

上列注意事項，已了解並確實遵行。

博班生簽名：

# Doctoral degree conferral check list

105.03. Amended

Requirements Check the following stipulations that are true to the applicants.

Upon admission, candidates should pass the qualifying exam within six semesters, inclusive.

Semester qualifying exam taken:

Changing advisory group, if any, needs to retake the qualifying exam.

Those who have advisory group changed cannot apply for graduation within 2 years from the date of the change.

Completion of public speech. Semester participated:

Pass course LN4901 on Academic English Writing and 4 semesters of independent study.

Two or more journal publications on SCI (E), SSCI academic journals list, one foreign journals at least.

Alternatively, three or more publications on EI academic journals list, two foreign journals at least.

Journals publications should have JCR (Journal of Citation Reports) five-year impact factor and the impact factor must be greater than or equal to 0.2 for at least one year within the last five years.

Short papers should be approved in advance by the Graduate Affairs Committee.

Advisors should be listed in the author block.

Candidate or his/her advisor can be the first author, but at least one paper should have the candidate as the first author.

This Mechanical Department, National Central University should be listed as the research institute.

Only one candidate can claim paper ownerships that has more than two PHD candidates in the co-author block (applicable starting school year enrollment of 92), Proof of co-author must be submitted to the department (Attachment 6).

Further information to be submitted

1. Degree Examination Application Form which can be found in the University Office of Academic Affairs download page, with advisors' signatures.

Committee members are limited to 5-9 person, one-third (or more) of them should be from Universities/Institutes other than NCU. Further, this department will assign one member recommended by the graduate student committee.

2. Letter of recommendation signed by the advisor, indicating the candidates are ready to take the oral exam.

3. Formal transcripts for grades received (not copy version).

4. Letters of invitation to committee members from other institutes.

5. Candidate's publication form which can be found on the department homepage.

6. Proof of SCI/EI impact factor.

7. Proof of co-authorship, if any.

8. Paper reprints or copy manuscripts and Letter of acceptance for those unpublished but accepted papers.

9. Thesis draft ready for public display in the Department for 15 days before oral exam [99.01.12 the Department council amended ]

Note:

- It is the applicants' sole duty to check, fill and submit all necessary documents authentically.
- This checklist is for checking only. For details on degree conferral please refer to the doctoral regulations.
- Doctoral thesis should be on public display for 15 days in the Department before the oral examination taking place, starting from the date of the above information are handed in.
- Contact committee members as soon as possible with the oral exam date, and submit the thesis to the members one week before the oral exam .
- If any discrepancy due to inaccurate translation arises, the Chinese version should be followed in the legality sense.

I, thereby, understand the requirements, will fill out the necessary forms authentically and submit them orderly as listed above

Signature: